

**Committee:** Budget Planning Committee  
**Date:** Tuesday 23 July 2019  
**Time:** 6.30 pm  
**Venue:** Bodicote House, Bodicote, Banbury, OX15 4AA

### **Membership**

**Councillor Nicholas Mawer  
(Chairman)**

Councillor Nathan Bignell  
Councillor Conrad Copeland  
Councillor Andrew McHugh  
Councillor Douglas Webb  
Councillor Lucinda Wing

**Councillor Carmen Griffiths (Vice-Chairman)**

Councillor Phil Chapman  
Councillor David Hughes  
Councillor Barry Richards  
Councillor Fraser Webster  
Councillor Sean Woodcock

## **AGENDA**

**1. Apologies for Absence and Notification of Substitute Members**

**2. Declarations of Interest**

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

**3. Minutes (Pages 1 - 4)**

To confirm as a correct record the minutes of the meeting held on 4 June 2019.

**4. Chairman's Announcements**

To receive communications from the Chairman.

**5. Urgent Business**

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

**6. Finance Monitoring Report - May 2019 (Pages 5 - 52)**

Report of the Interim Executive Director – Finance

**Purpose of report**

This report summarises the Finance monitoring position as at the end of May 2019.

**Recommendations**

1.1 To note the contents of the report.

**7. Council Tax Reduction Scheme 2020-21 (Pages 53 - 60)**

Report of the Interim Executive Director – Finance

**Purpose of report**

To provide members with options to consider for a Council Tax Reduction Scheme for 2020-2021. A presentation on modelling work for a banded scheme will also be given at the meeting.

**Recommendations**

1.1 To note the contents of the report and any financial implications for the Council.

1.2 To recommend to Executive which option should be considered for the Council Tax Scheme for 2020-2021.

1.3 If the option of no change to the current scheme is recommended to Executive members of this Committee are also asked to recommend that no consultation takes place. However, if another option is recommended to Executive full consultation is required.

**8. Verbal Update: Medium Term Financial Strategy**

Verbal update from the Interim Executive Director – Finance.

**9. Review of Committee Work Plan (Pages 61 - 62)**

To review and note the Committee Work Plan.

**Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.**

## **Information about this Meeting**

### **Apologies for Absence**

Apologies for absence should be notified to

[democracy@cherwellandsouthnorthants.gov.uk](mailto:democracy@cherwellandsouthnorthants.gov.uk) or 01327 322043 / 01295 221550 prior to the start of the meeting.

### **Declarations of Interest**

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

### **Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates**

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

### **Evacuation Procedure**

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

### **Access to Meetings**

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### **Mobile Phones**

Please ensure that any device is switched to silent operation or switched off.

### **Queries Regarding this Agenda**

Please contact Emma Faulkner / Richard Woods, Democratic and Elections  
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**Yvonne Rees**  
**Chief Executive**

Published on Monday 15 July 2019